

CITY OF FAYETTEVILLE, AR
PLANNED ZONING DISTRICT

<i>FOR STAFF USE ONLY</i>		<i>FEE:</i> \$525 - \$1,125
		<i>SIGN FEE:</i> \$5.00 per sign
		<i>Tech Plat Resubmittal FEE:</i> \$200/resubmittal
Date Application Submitted:	_____	S-T-R: _____
Date Accepted as Complete:	_____	PP#: _____
Project Number:	_____	Zone: _____
Public Hearing Date:	_____	

PLEASE CONSULT WITH STAFF PRIOR TO SUBMITTING AN APPLICATION, TO CONFIRM THE APPROVAL YOU ARE SEEKING IS IN THE CORRECT PROCESS.

A Planned Zoning District application is processed with a recommendation from the Planning Commission to City Council, much like a standard rezoning review process. The City Council decides on the requested zoning and land use, not development approval.

A development application (Preliminary Plat, Large Scale Development, etc.) may be concurrently processed with a Planned Zoning District application. The development application will be decided on by the Planning Commission and any approval will be conditional upon the City Council's zoning decision.

Instructions:

Please fill out this form completely, supplying all necessary information and documentation to support your request.

It is highly recommended the applicant conduct a meeting with nearby neighborhoods to discuss the proposed zoning prior to application submittal. Your application will not be placed on the applicable agenda until all necessary information is furnished.

Application:

Indicate one contact person for this request: _____ Applicant _____ Representative

Applicant (person making request):

Representative (engineer, surveyor, realtor, etc.):

Name- _____

Name- _____

Address - _____

Address - _____

E-mail: _____

E-mail: _____

Phone - _____
 () _____
 () _____

Phone - _____
 () _____
 () _____

Current Zoning District: _____

Requested Zoning District: Residential PZD Commercial PZD Industrial PZD

Total Acreage: _____

Number of Dwelling Units (Density): _____ units _____ units/acre

Total non-residential square feet (Intensity): _____ square feet _____ square feet/acre

_____ % Residential Floor Area

_____ % Commercial Floor Area

_____ % Industrial Floor Area Industrial

Assessor's Parcel Number(s) for subject property: _____

Date of Pre-application meeting with City staff: _____

FINANCIAL INTERESTS: The following entities and / or people have financial interest in this project: Name(s)(printed): _____

APPLICANT / REPRESENTATIVE: I certify under penalty of perjury that the foregoing statements and answers herein made all data, information, and evidence herewith submitted are in all respects, to the best of my knowledge and belief, true and correct. I understand that submittal of incorrect or false information is grounds for invalidation of application completeness, determination, or approval. I understand that the City might not approve what I am applying for, or might set conditions on approval.

Name (printed): _____

Date: _____

Signature: _____

PROPERTY OWNER(S) / AUTHORIZED AGENT: I/we certify under penalty of perjury that I am/we are the owner(s) of the property that is the subject of this application and that I/we have read this application and consent to its filing. *(If signed by the authorized agent, a letter from each property owner must be provided indicating that the agent is authorized to act on his/her behalf.)*

Owners (attach additional info if necessary):

Name (printed): _____

Name (printed): _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Address: _____

Address: _____

PZD Zoning and Development Checklist:

Attach the following items to this application:

1. Payment in full of applicable fees for processing the PZD application. *Fees must also be paid for any development application submitted concurrently with a PZD application.*

PZD Fees:

Non-Residential		
	5000 square feet or less	\$800.00
	More than 5000 square feet	\$1125.00
Residential	10 units/lots or less	\$525.00
	25 units/lots or less	\$725.00
	More than 25 units/lots	\$1,125.00
Technical Plat Resubmittal (tabled items only)		\$200.00 per
Public Notification Sign (per sign)		\$5.00

2. A copy of the county parcel map from the Washington County Assessor's office website (www.co.washington.ar.us) or the Fayetteville Address Point File ([website instructions](#)). The subject property and all parcels within 200 feet should be identified on this parcel map. The owner's name, official mailing address, and the parcel number for every property and resident addresses shall be shown on this map.
3. One (1) hard copy and one (1) digital copy in PDF format of the proposed PZD plats, booklet, signed application, and any other items submitted with this project. These plats and booklets should include all required information for a PZD listed in this application or within the Fayetteville Unified Development Code.
4. A legal description of the property to be rezoned in MS Word on a CD or USB Flashdrive.
5. Application signed by the current property owner of record, or written verification signed by such owner designating a project representative.
6. The applicant is responsible for meeting the public notification requirements for a PZD listed on the Notification Requirements pages in this application.
7. Click the following link to view the UDC Section that describes a PZD. [PZD](#)

BOOKLET INFORMATION

A project booklet describing the project in narrative/bullet form is required, in addition to the submittal of plats. Much of the same information is to be included in duplicate in both formats. Please contact a staff planner if you have questions.

- 1. A **project booklet** describing this request addressing the following items:
 - a. Current ownership information (landowner/applicant and representative if applicable) and any proposed or pending property sales.
 - b. Summary description of the scope, nature and intent of the proposal.
 - c. General project concept:
 - (1) Street and Lot Layout.
 - (2) Site Plan Showing Proposed Improvements.
 - (3) Buffer Areas.
 - (4) Tree Preservation Areas.
 - (5) Storm Water Detention Areas and Drainage.
 - (6) Undisturbed Natural Areas.
 - (7) Existing and Proposed Utility Connections and Extensions.
 - (8) Development and Architectural Design Standards.
 - (9) Building Elevations.
 - d. Proposed Planning Areas (PA's), described in this booklet and depicted on Sheet 2 of the site plan information. (PA's are those areas within a master plan (MP) designated with specific zoning standards, as required herein. Any number of PA's may be allowed within an MP, subject to approval by the City Council).
 - e. Proposed Zoning Standards for each PA (listed in the City's UDC zoning format, Chapter 161). *See sheet 2 layout for specific information.*
 - f. A chart comparing each Planning Area zoning to the current zoning district requirements (uses, setbacks, density, intensity, bulk and area regulations, etc.).
 - g. An analysis of the site characteristics related to the proposal, including any environmentally hazardous, sensitive or natural resource areas. Describe any natural or manmade hazards.
 - h. A description of the recreational facilities, including existing and proposed park sites, open space and accessibility to parks and open space areas.
 - i. Reason (need) for requesting the zoning change.
 - j. Statement of how the development will relate to existing and surrounding properties in terms of land use, traffic, appearance, and signage.
 - k. Statement of the project's compliance with the Fayetteville Comprehensive Land Use Plan.
 - l. A traffic study when required by the Planning/Engineering Divisions (consult with staff prior to submittal).
 - m. Impacts on City services, including the availability of water and sewer (state size of lines). This information is available from the City Engineering Division.
 - n. Conceptual Description of Development Standards, Conditions and Review Guidelines
 - (1) Screening and Landscaping
 - (2) Traffic and Circulation.
 - (3) Parking Standards
 - (4) Perimeter Treatment
 - (5) Sidewalks
 - (6) Streetlights.
 - (7) Water.
 - (8) Sewer.
 - (9) Streets and Drainage.
 - (10) Construction of Nonresidential Facilities.
 - (11) Tree Preservation.
 - (12) Architectural Design Standards.
 - (13) Proposed Signage (type and size)

- (14)View Protection.
- (15)Covenants, Trusts, and Homeowner Associations.

o. Response as to how the proposal fulfills the intent/purpose of the Planned Zoning District, as outlined in the attached ordinance.

PLAT INFORMATION

□ 2. A **concept/master plan** of the proposed PZD is required containing sheets detailed as follows:

a. **Sheet 1 – Cover Sheet/Survey**

- (1) The name of the proposed master development plan shall be centered at the top of the sheet along the long dimension of the sheet.
- (2) Any pertinent information regarding applicant/owner, site plat, etc. may be provided on this sheet.
- (3) Complete survey/legal description of the property to be rezoned with two points being state plane coordinates. The survey/legal description shall provide the following:
 - Written legal descriptions including area in square feet or acres that read clockwise. This shall be provided on the plat. (Note: If the project is contained in more than one tract, the legal for each individual tract and a total tract description must be provided.)
 - Boundary survey of the property shown on the plat. The surveyor shall seal, sign, and date the survey. The survey shall be tied to state plane coordinates.
 - Provide a benchmark, clearly defined with an accuracy of 1/100'. This benchmark must be tied to USC & GS Datum. Benchmarks include but are not limited to the following: fire hydrant, man hole, etc.
 - Each plat shall have 2 points described in State Plane Coordinates, Arkansas, North, North American Datum, 1983 (NAD 83).
 - Point-of-beginning from a permanent well-defined reference point. This P.O.B. shall be clearly labeled on the drawing.
 - Curve data for any street which forms a project boundary.
- (4) Vicinity map that depict the relationship to the surrounding area within a 1 mile radius. The vicinity map shall be superimposed on a current City of Fayetteville Plat Page, on a current City of Fayetteville Zoning Map, and on a current City of Fayetteville Master Street Plan maintaining the same scale.

b. **Sheet 2 – Zoning and Development Standards by Planning Area**

- (1) A conceptual drawing depicting the project site and proposed development with the PA's delineated and called-out.
- (2) The name of the proposed PZD master plan shall be centered at the top of the sheet along the long dimension of the sheet. The proposed zoning and development standards shall be formatted to follow the established UDC zoning format. Beginning in the upper left hand column of the sheet, state the following for each Planning Area category:

Land use designation (name of Planning Area)

- (a) Permitted uses by Use Unit.
- (b) Conditional uses by Use Unit.
- (c) Residential Density and/or Non residential Intensity.
 - Acreage
 - Number of dwelling units
 - Nonresidential square feet
 - Density/Intensity (DU/Acre and/or SF/Acre)

Bulk and area regulations.

- (d) Lot width minimum.
- (e) Lot area minimum.
- (f) Land area per dwelling.
- (g) Setback requirements.
- (h) Height regulations.
- (i) Building area.

Site Planning.

- (j) Landscaping.
- (k) Parking.
- (l) Architectural Design Standards.
- (m) Signage.

NOTE: Other standards or requirements provided in the UDC shall apply to this PZD Master Plan. This information shall be provided, in duplicate, within the project booklet.

NOTE: The number of dwellings indicated in the Planning Areas is the maximum number of dwellings requested, the total of which cannot exceed the total number approved for the proposed PZD. The density range for each Planning Area, when calculated to the maximum proposed, shall not exceed the total number of dwellings for the entire PZD. The actual number of dwellings approved by the Council may be less than shown on the plan due to subdivision or site improvement plan requirements or other requirements of the Council and Planning Commission.

c. Sheet 3 – Master Plan

- (1) The name of the proposed master plan shall be centered at the top of the sheet along the long dimension of the sheet.
- (2) Sheet 3 shall graphically depict the site and include the following:
 - (a) A block in the lower right hand corner, or along the right hand margin, which includes the following:
 - 1. North Arrow.
 - 2. Graphic and written scale at 1" = 100' or 1" = 200' or as otherwise approved by the Zoning and Development Administrator or staff planner.
 - 3. Date of Preparation.
 - (b) Dimensions, bearings, and control points along all exterior property lines.
 - (c) Topography shall be shown at maximum 10' contour intervals, including high and low spot elevations and shadow areas of 15% or greater slope. The staff planner may request that other significant topographic conditions be depicted at greater or lesser intervals where appropriate.
 - (d) Access:
 - 1. Arterials and collectors shall be depicted in all planning areas.
 - 2. Trails as coordinated with the Parks Division.
 - (e) Existing easements/right-of-way.
 - (f) 100-year floodplains, floodway, and stream/creek centerline.
 - (g) Proposed Land/ROW/Easement Dedication.
 - (h) Public or private, regional and community parks, open space and trails shall be depicted and referenced by number, letter or symbol. Local park dedication shall be determined at the time of platting/development.
 - (i) Planning Areas – Areas Identified for a Specified Permitted and/or Conditional Uses:
 - 1. All planning areas and open space areas shall be shown overlaid on topography at a scale that clearly delineates the planning area boundaries so that they can be located on the site.
 - (j) Land Use Table. A separate land use table, which indicates the total land use for the planned development, shall be prepared as follows utilizing the following categories and symbols: Partial Example (next page):

SYMBOL	LAND USE	DENSITY/INTENSITY	UNITS/SF	ACRES	%
SF	Single Family	3	120	40.0	26%
MF	Multifamily	22	765	35.0	23%
DP	Dedicated Parks	-	-	42.5	28%
Subtotal		12.5	885	117.5	77%
C	Commercial	22,651	566,280 sq. ft.	25.0	17%
I	Industrial	24,200	217,800 sq. ft.	9.0	6%
O	Office				
M.U	Mixed Use				
Subtotal		23,426	784,080 sq. ft.	34	100%

NOTIFICATION REQUIREMENTS

- 3. The developer is required to meet the notifications requirements for a PZD. The requirements are attached to this application and in Chapter 157 of the Fayetteville Unified Development Code.

OTHER REQUIREMENTS

- 5. Any other data or reports as deemed necessary for project review by the Zoning & Development Administrator or City Engineer.

PRIOR TO BUILDING PERMIT

- 6. Prior to the issuance of a building permit, development approval by way of Planning Commission approval of a Preliminary Plat and/or Large Scale Development, or an administrative development application, as dictated by the proposal, shall be submitted through the City of Fayetteville development review process. A development application may be processed concurrently with a PZD application.

The Zoning & Development Administrator and City Engineer may waive any of these application requirements when, in their discretion, any such requirement is not necessary due to the nature of the proposed project, or other circumstances justify such waiver. A pre-application conference is required to review the proposed project and discuss the checklist requirements.

(Note: As this request goes through the review process, revised copies of the project booklet, plats, and elevations, if applicable, may be required)

Notice:

Resources including current zoning regulations, City Plan 2030, Future Land Use Plan, Master Street Plan and Zoning maps are available for review in the Planning Office.

NOTIFICATION REQUIREMENTS

Written Notification Process:

1. The applicant shall mail a written notice of the action by first-class mail to the address of all landowners and residents with separate addresses within 200 feet of the boundary line of the property on which the use is proposed
2. By the revision submittal prior to the public hearing, the applicant shall provide the following to the Planning Division (**contact staff planner for submittal deadline**):
 - a. alphabetical list of the landowners and residents with separate addresses receiving notification (City's Address Point File)
 - b. map showing the landowners' relationship to the site (City's Address Point File)
 - c. copy of the notice sent to the landowners and residents (**example attached**)
 - d. certificate of mailing (**example attached**)
 - e. [Click here to learn how to create the list of those being notified.](#)

Sign Posting Process:

- (1) Signs shall be made available to the applicant by the Planning Division. A \$5 fee per sign shall be remitted by the applicant (**contact staff planner for date to pick up sign**).
 - a. The applicant shall post notice on the land for which the use is requested in a visibly prominent location no more than ten (10) feet from the street, and shall not impede the vision of drivers or pedestrians.
 - b. The staff planner may require an alternate location where the property is not adjacent to a street.
 - c. Additional signs may be required by the staff planner.
- (2) By the revision submittal prior to the hearing, the applicant shall post the sign and submit a certificate of sign posting to the Planning Division. The sign(s) shall be photographed by the applicant and attached to the certificate (**example attached**).
- (3) The Planning Division will be responsible for retrieval of signs after the hearing; if a hearing is postponed, the applicant will be notified when a new sign has been created. The applicant shall then be responsible for posting the new date of the hearing in accordance with the criteria herein.

THIS IS AN EXAMPLE ONLY – DO NOT USE THIS SHEET

CERTIFICATE OF MAILING

I hereby certify that a true and correct copy of the attached written notice was placed in the U.S. mail, first-class, postage prepaid this ____ day of _____, 20____, and addressed as follows:

Name: _____
Street Address: _____
City, State, Zip: _____

Name: _____
Street Address: _____
City, State, Zip: _____

Name: _____
Street Address: _____
City, State, Zip: _____

Name: _____
Street Address: _____
City, State, Zip: _____

(name of person completing the mailing)

(signature of person completing the mailing)

City File No./Name: _____

THIS IS AN EXAMPLE ONLY – DO NOT USE THIS SHEET

WRITTEN NOTIFICATION FORM

Project Description:

The applicant Name proposes a Type of Development at Project Address.

Building/land Use: _____

Zoning: _____

Size of Property: _____

Density/Intensity: _____

Public Hearings:

Subdivision Committee; 9:00 AM; Month/Date/Year; 113 West Mountain Street (City Administration Building Room 326) Fayetteville, AR 72701

Planning Commission; 5:30 PM; Month/Date/Year; 113 West Mountain Street (City Administration Building Room 219) Fayetteville, AR 72701

Property Owner:

Name: _____ Phone #: _____

Developer:

Name: _____ Phone #: _____

Review Location:

The project information is available for public review at the City of Fayetteville Planning Division, 125 West Mountain Street, Fayetteville, AR 72701 Monday-Friday 8AM-5PM; 479.575.8267.

THIS IS AN EXAMPLE ONLY – DO NOT USE THIS SHEET

CERTIFICATE OF SIGN POSTING



I, _____ (print the name of the
applicant/representative/person posting sign), attest that the above sign was posted on
_____ (month/day/year) adjacent to
_____ (name of street).

(signature of person completing the sign posting)

City File No./Name: _____



Fayetteville, AR 72701 113 W. Mountain St.

URBAN FORESTRY/TREE PRESERVATION AND LANDSCAPE REGULATIONS

Prospective Applicant,

As Urban Forester for the City of Fayetteville it is my duty to uphold all City Ordinances regarding the protection and preservation of trees, and the design of landscapes. I am responsible for the review of proposed development projects to ensure that each fully complies with applicable ordinances.

It is highly recommended that prospective applicants meet with the Urban Foresters prior to site design, to effectively move through the City's development review process. Fayetteville law requires that tree preservation be made a priority for new development (see §167.01). Criteria used to evaluate the preservation of trees is found in Chapter 167 of the Tree Preservation Ordinance. [Unified Development Code](#)

The minimum canopy percentage of a land area required to be preserved is dependent on that areas zoning designation (see §167.04 Table 1). All proposed designs must meet these minimum requirements with priority being given to the preservation of existing trees to meet these requirements (see §167.04E). If preserved canopy cover falls below these requirements (and all design options have been exhausted) mitigation will be required. (see §167.04I).

Please familiarize yourself with these and other requirements found in the Tree Protection and Preservation Ordinance, as well as the City's Tree Preservation and Landscape Manual, [Tree Preservation and Landscape Manual](#) to answer any further questions or contact this office. It is your obligation to know and meet all city requirements. The Urban Foresters job is to ensure your project complies with these requirements.

John Scott
Urban Forester
113 West Mountain
Fayetteville, AR 72701
(479)444-3470
jscott@fayetteville-ar.gov

Melissa Evans
Urban Forester
113 West Mountain
Fayetteville, AR 72701
(479) 444-3486
mevans@fayetteville-ar.gov

Tree Protection and Preservation Ordinance Requirements and Procedures:

Applicability: 167.04 A and pages 3-4 of [Tree Preservation and Landscape Manual](#)

- Small Site Improvement Plans (SIP)
- Large Site Improvement Plans (LSIP)
- Preliminary Plats (PPL)
- Planned Zoning Districts (PZD)
- Concurrent Plats (CCP)
- Large Scale Development (LSD)
- Final Plats (FPL)
- Any type of development located in the Hillside Hilltop Overlay District (HHOD)
- Parking Lots with five (5) or more spaces

Pre-Application Information- Information to gather before submitting a development review package.

- Conduct a site visit
- Determine Baseline Data- Know what zone your property is with GIS maps. [GIS Maps](#)
- Identify tree preservation percentage minimum requirements-167.04 Table 1 UDC
- Identify tree preservation priorities- Appendix 17 page 17 of the Tree Preservation and Landscape Manual or UDC 167.04 Table 2.
- Meet with Urban Forestry – If you have your zone and information this will help us better help you prior to designing the site, staff has experienced that once a design has been created, applicants are less likely to be flexible.

Development Review Package

Tree preservation Plan- The element included in this plan demonstrate how you intend to preserve and protect tree canopy on site.

Landscape Plan- The elements included in this plan help communicate the overall design and proposed installation of your landscape plan on site.

Other Information- Other information may be required as staff and code requires, such as a site analysis or site report.

Tree preservation Plan Check List

1. Show existing trees and tree canopies with legend and attach numbers to cross reference.
2. Show canopy coverage as currently exists on site.
3. Include a table with the tree species, size, health and priority level. * See *preservation priorities chart in Appendix, page 17 or UDC 167.04 Table 4.*
4. If the property has many trees, group the trees and note the significant specimens.
5. Label and number grouped trees with average species, size, health, and priority.
6. Show all existing utilities.
7. Show all property boundaries.
8. Show natural features (trees, flood ways, creeks, wetlands...) beyond the property line up to 100' or as requested by the Urban Forester.

9. Provide Soil types.
10. Show Floodplains and/or floodways.
11. Showing Existing streets, sidewalks or bike paths and rights of ways.
12. Show all proposed on-site and off-site improvements.
13. Graphically show trees/canopy to be preserved and/or removed.
14. Show Tree preservation and mitigation calculations on the Plans. [Tree Preservation and Mitigation Calculator](#)

Tree Preservation Calculations <i>Example</i>		
	Square Feet	Percent of site
Total Site Area *Minus Right of Way and Easements		100%
Zoning Designation * Select Below with drop down arrow		
PZD, Planned Zoning District	0	25%
HHOD * Select Below with Drop Down Arrow		
No	0	0%
Total Canopy for Minimum Preservation Requirements	0	25.0%
Existing Tree Canopy * Minus Right of Way and Easements		#DIV/0!
Tree Canopy Preserved	0	#DIV/0!
Tree Canopy Removed *On Site		#DIV/0!
Tree Canopy Removed *Off Site		
Tree Canopy Removed Total	0	#DIV/0!
Removed Below Minimum	0	
Mitigation Requirements	0	

Please complete the highlighted fields and use the tabs at the bottom of the workbook for more calculations.

**** If minimum requirements are not met, as indicated through Tree Preservation Calculations show the following on your Tree Preservation Plan:**

- Detail design approach used to minimize damage or removal of existing canopy.
- Provide written justification for removal of individual or groups of trees/canopy.
- Details providing information about on-site mitigation or off-site mitigation alternatives.
- Submit an analysis report/statement to justify low preservation requirements.

ALSO NOTE : The process, iterations, and approaches with tree preservation in mind.

15. Show Mitigation requirements if indicated as necessary through results of Tree Preservation Calculations. **Located on the same calculation but a different tab at the bottom of the workbook*
16. Show all existing and proposed grading.
17. Show limits of soil disturbance.
18. Show location of tree protection fencing.
19. Show limits of root pruning, if needed.
20. Show construction traffic flow on work site.
21. Locate material storage during construction.
22. Locate concrete washout during construction.
23. Locate Construction entrance/exit.
24. Locate all proposed utility easements and drainage easements.

25. Locate all proposed rights of ways
26. Include the following standard notes and details when applicable. All found in searches on City of Fayetteville's website.
 - a. City of Fayetteville notes for Tree Preservation Plan. [City of Fayetteville Landscape Notes](#)
 - b. Tree preservation fencing detail. [Tree Preservation Fence Detail](#)
 - c. Root Pruning detail, if needed. *Contact Urban Forestry staff for the detail.*
 - d. Soil compaction prevention, if needed. *Contact Urban Forestry staff for the detail.*
 - e. Tree planking, if needed. *Contact Urban Forestry staff for the detail.*
27. An abbreviated tree preservation plan may be submitted, please contact Urban Forestry staff prior to submitting an abbreviated tree preservation plan.

Landscape Plan Checklist

1. Show tree preservation.
2. Show existing and proposed grading.
3. Show proposed building footprint and any other structures.
4. Show proposed parking lots with spaces indicated and curb or wheel stops shown, if needed.
5. Show existing and proposed utilities and label accordingly.
6. Show existing drive aisles, streets, alleys, and other improvements.
7. Show proposed landscaping. As applicable, use these letters for each proposed tree:
 - a. **'S'** or **'L'** for street trees or lot trees, one for every 3 feet or one per lot.
 - b. **'M'** for mitigation tree.
 - c. **'P'** for parking lot trees.
 - d. **'D'** for detention pond requirements.
8. Show Mitigation requirements, use the [Tree Preservation and Mitigation Calculator](#)
9. Show Parking lot requirements using the tree preservation and mitigation calculator above.
10. Show Stormwater Facility Landscape requirements using the tree preservation and mitigation calculator above.
11. Show Street Tree requirements using the tree preservation and mitigation calculator above.
12. Show a plant schedule which includes species, size and quantity.
13. Please include the following standard notes and details when applicable. All Found in searches on the City's website and the appendix of the Tree Preservation and Landscape Manual.
 - a. Detail for Tree Planting. [Tree Planting Detail](#)
 - b. Detail for Shrub Planting. [Shrub Planting Detail](#)
 - c. Detail for Urban Tree Well. [Urban Tree Well Detail](#)
 - d. Detail for Slope Tree Planting. [Tree Planting on a Slope Detail](#)
 - e. Standard City of Fayetteville Landscape Notes. [Landscape Notes](#)

THE DEVELOPMENT REVIEW PROCESS is charted in the Tree Preservation and Landscape Manual on pages 9, 10 and 11. [Tree Preservation and Landscape Manual](#)

THE CONSTRUCTION PERMIT PROCESS for attaining a **Grading Permit, a Building Permit, and Certificate of Occupancy** is charted and listed in the Tree Preservation and Landscape Manual on pages 12, 13, 14, and 15. [Tree Preservation and Landscape Manual](#)

PERFORMANCE SURETY AND 3 YEAR MAINTENANCE SURETY information is included on pages 14 and 15 of the Tree preservation and Landscape Manual [Tree Preservation and Landscape Manual](#)

Tree Preservation Easements

Tree preservation easements must be shown on the plat as it relates to the subject property and must be dimensioned or described by metes and bounds for input in to the City's GIS system.

The tree preservation easements must be shown graphically and clearly on the easement plat of the final plat with the associated signature block below.

Tree Preservation Easement

The Tree Preservation Easement indicated on this easement plat constitutes a covenant running with the title of the subject property and is denoted for the property owners and their future successors, assignees or transferees to preserve, protect and maintain existing tree canopy. No tree removal or land disturbance as defined within the City of Fayetteville Unified Development Code may occur within the Tree Preservation Area unless approved by the City of Fayetteville. Persons seeking removal of such Tree Preservation Easements, or requesting to modify the property in such a way as to effect the canopy within, must seek approval from the City Council through a request made by the Urban Forester of the City of Fayetteville.

Approved by

Date

City of Fayetteville Urban Forester

For projects without a Tree Preservation Easement use the following signature block on final plats.

Certificate of Approval of Tree Protection and Preservation

I Hereby Certify That This Plat Has Complied with The Requirements of The Tree Preservation Ordinance Of The City Of Fayetteville Unified Development Code.

Date

City of Fayetteville Urban Forester

Please contact the Urban Forester for questions about the correct signature block for final plats.

Tree Preservation Waiver forms can be found on our website. Projects without trees located on the site are eligible to complete and submit a Tree Preservation Waiver. [Tree Preservation Waiver](#). For questions concerning Tree Preservation Waiver please contact Urban Forestry staff.

Value of Trees- Please keep in mind as a site is designed and constructed that trees are a great asset to our City and an important part of what makes Fayetteville a desirable place to develop. Numerous studies have consistently shown how valuable mature trees are economically, environmentally and socially. Every Tree Counts.

Urban Forestry Staff